**Franklin Elementary School PTO**

**Teacher Mini Grant Application**

The mini-grant program was created to enable teachers to request specific materials/programs for their classroom and/or grade to extend, enrich, enhance the current curriculum.

We know many teachers would love to dig deeper within the general curriculum and bring creative projects, experiments, games and activities into their classrooms. However, special projects can be costly and the PTO would like to help. If you have a project in mind, please let us know by filling out the mini-grant request form attached.

The program is structured as follows:

● Teachers should complete a mini grant form to provide a brief explanation of the materials/programs and cost.

● The form should be reviewed with Mrs. Tierney. If Mrs. Tierney supports the requested item(s), she will sign the form and forward it to the PTO.

● The PTO will review the requests in the order in which they are presented.

● Please note that funding for more costly items should be made to other grant offering organizations such as SEF. We ask that the cost of each request not exceed $500.

● Please note that the mission of the mini-grant program is to provide assistance to enhance the curriculum. At this point in time, items such as furniture, adaptive seating, rugs, organizational items, decorations, etc. do not qualify for mini-grant aid. (We have found that Franklin parents are particularly receptive and generous with Amazon Wish Lists - if you are in need of non-curriculum based items you might want to explore that option.)

Date Requested:

Requested By (Faculty Name):

Grade Used For:

Program cost (expected or approximate):

Material Requested by the following date:

Please provide a brief explanation of the items requested (either below or as an attachment):

Reviewed by:

Franklin Principal Janice Tierney (please sign below): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (DATE)

Reviewed by:

Franklin PTO Executive Board Members (please initial below): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (DATE)

**Please Check One Below**

Request Granted Request Denied

Date: